

# Amberley Village, OH ANNUAL WITHHOLDING TAX RECONCILIATION

Form W-3

**DUE DATE: FEBRUARY 28**

AMBERLEY VILLAGE  
7149 RIDGE ROAD  
AMBERLEY VILLAGE, OH 45237  
[www.amberlevillage.org](http://www.amberlevillage.org)  
office: (513) 531-0131  
fax: (513) 531-8154

Name of Company \_\_\_\_\_

Federal ID Number \_\_\_\_\_

Name of Payroll Contact \_\_\_\_\_

Payroll Contact Phone Number \_\_\_\_\_

### INSTRUCTIONS

1. Enter total payroll and earnings tax withheld for each QUARTER or MONTH.
2. Remit check made payable to AMBERLEY VILLAGE for difference if withholding exceeds remittance.
3. If remittance exceeds amount withheld provide explanation of difference and request refund.
4. Provide explanation if column (B) is used.

TAX YEAR

Number of Employees / W-2's Reported

	(A) Gross Payroll	(B) Payroll Not Subject to Tax	(C) Payroll Subject to Tax	(D) Tax Due	(E) Tax Paid Per Your Records
January	_____	_____	_____	_____	_____
February	_____	_____	_____	_____	_____
<b>March (Qtr 1)</b>	_____	_____	_____	_____	_____
April	_____	_____	_____	_____	_____
May	_____	_____	_____	_____	_____
<b>June (Qtr 2)</b>	_____	_____	_____	_____	_____
July	_____	_____	_____	_____	_____
August	_____	_____	_____	_____	_____
<b>September (Qtr 3)</b>	_____	_____	_____	_____	_____
October	_____	_____	_____	_____	_____
November	_____	_____	_____	_____	_____
<b>December (Qtr 4)</b>	_____	_____	_____	_____	_____
<b>TOTAL</b>	_____	_____	_____	_____	_____
				<b>Total Remitted</b>	_____
				<b>Difference</b>	_____

**Employer - Explain any differences:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_