

## **FINANCE COMMITTEE MINUTES**

**November 5, 2014**

Attendees: William Doering (committee member), Peg Conway (committee member), Scot Lahrmer, Kathy Harcourt, Tom Muething, Rich Bardach, Rick Kay and Ed Hattenbach

Other attendees: Jon Chaiken and Michael Fishel

The minutes of the September 30, 2014 Finance Committee were accepted as submitted.

Michael Fishel, from Assured Neace Lukens, presented the estimated cost of liability and property insurance renewals for Amberley Village for the period December, 2014 through December, 2015. It is estimated that the increase in premiums will be approximately 5% (\$3,000-\$4,000). In light of the claims filed due to the frozen water pipes and related damage, it is felt that this premium increase is reasonable. The premiums will still be \$30,000 less than for the same period of 2010-2011. Ms. Conway moved to accept the proposal. The motion was seconded by Mr. Doering. The motion passed unanimously.

Mr. Lahrmer brought before the committee a recommendation to consider renewing the Professional Service Agreement with Assured Neace Lukens for the three year period December, 2015 through December, 2018, at a cost of \$13,000 per year. This is the same fee charged by Assured Neace Lukens for the three year period ending December, 2015. The reason for this recommendation is to allow the village manager to solicit other insurance agents the opportunity to bid on future insurance contracts. Mr. Doering moved to extend the Professional Service Contract with Assured Neace Lukens for another three year period. The motion was seconded by Ms. Conway, and passed unanimously.

Mr. Lahrmer presented the financial statements for the period ending September 30, 2014. The major sources of revenue for the month were from real estate taxes of \$461,000 and \$123,000 in earnings taxes for the general fund. The Police Levy Fund received \$684,000 in real estate taxes. Earnings taxes are averaging a 4% increase over the same period in 2013. Operating expenses from the general fund are approximately 75% of the budget, which is in line with expectations. Police overtime was \$7,000 for the month, and maintenance department was \$1,000 for the month.

Mr. Lahrmer presented an analysis of earnings tax revenue for the three quarters ending September 30, 2013 and 2014. The three sources of earnings (income) tax revenue were individual, net profits, and withholding taxes for businesses in the village. The largest source of earnings taxes comes from the individual residents, followed by withholding taxes, and net profits taxes from businesses operating in the village.

Periodically, additional appropriations are required so sufficient monies will be available for obligations to be met. It was recommended that an ordinance appropriating additional funds of \$38,000 for \$12,000 for pedestrian safety needs of \$12,000, \$16,000 for road salt, and \$10,000 for fire pay be approved for the general fund. Additionally, \$78,285 be appropriated for the Police Levy Fund due to additional monies received in 2014. Mr. Doering moved to submit the recommended ordinance to council. The motion was seconded by Ms. Conway. The motion was passed unanimously.

Mr. Lahrmer presented the “Financial Oversight and Internal Control Policy for Electronic Payments” that was recently implemented.

There being no further business, the meeting was adjourned.

Edward Hattenbach  
Chairman, Finance Committee

There being no further business, the meeting was adjourned.

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